AGENDA ITEM
CA10

TRAVEL APPROVAL FORM

Department: County Clerk

Event Name: Region V Fall Meeting

Location: Decatur, TX

Event Dates: October 7-8, 2026

Purpose:

- ☑ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Name of Attendees:

Sarah George

April Long

Court Decision:
This section to be completed by County Judge's Office

Johnson County
APPROVED
Commissioners Court

9.14.2026

Required Documents Checklist:

✶✶ Same-Day Travel - Commissioners Court Approval is not required ✶✶

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: April Long

Approved in CC on 9/11/2023



Thank you,

Mike Gould

Collin County District Clerk
CDCAT Region V Director In Charge

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REGION V

Fall Conference



OCTOBER 7, 2026

6:00 P.M. – 8:00 P.M.

Dinner at Trinity Street Restaurant and Bar and Courthouse Tour

Sponsored by Kofile

OCTOBER 8, 2026 | DECATUR CONFERENCE CENTER

8:00 A.M. – 8:30 A.M.	**BREAKFAST** *Sponsored by TERRALOGIC*
8:30 A.M. – 9:30 A.M.	**WELCOME AND INTRODUCTION** *by Andrew Lloyd, 271st District Judge Elect* **BUSINESS MEETING IMMEDIATELY FOLLOWING** a) Pledge to the U.S. Flag and Texas Flag b) Invocation c) Introduction of Clerks and vendors d) Treasurer's Report e) Selection of host county for Spring 2027 Meeting f) New business
9:30 A.M. – 10:30 A.M.	**Texas State Library and Archives Commission** *Sahar Arafat-Ray* *Records Retention*
10:30 A.M. – 11:00 A.M.	**Texas House of Representative District 64** *Andy Hopper* *How partnership with your State Representative can work for Clerks*
11:00 A.M. – 12:00 P.M.	**271st District Attorney James Stainton** *Impacts of trying a death penalty case*
12:00 P.M. – 1:00 P.M.	**WORKING LUNCH / KEYNOTE** Wise County Attorney Che Rotramble *The American Dream* *Sponsored by Revolution Data Systems*
1:00 P.M. – 1:45 P.M.	**OCA and Tyler Technologies** *OCA and Tyler Technologies team up to provide OCA reporting and CATX updates*
1:45 P.M. – 2:00 P.M.	**BREAK – DOOR PRIZES** *Break sponsored by Tyler Technologies*
2:00 P.M. – 3:00 P.M.	**Melissa Gorley,** Staff Attorney, Legal Advocacy for Young Adults & Children *Guardianships and Alternatives*
3:00 P.M. – 4:00 P.M.	**Halie Bever,** Human Resources Consultant, TAC *Hiring and Firing*
4:00 P.M.	**WRAP-UP AND ADJOURN**

CONNECT • COLLABORATE • LEARN • LEAD

Stronger Together. Serving Our Communities.

Fairfield by Marriott Inn & Suites Decatur at Decatur Conference Center

1910 West US Highway 380, Decatur, Texas USA, 76234

Confirmation Room 1:

Your reservation is guaranteed to your Master Card card.

Stay Details

STAY DATES
Wed, Oct 07, 2026 - Thu, Oct 08, 2026

TOTAL FOR STAY
124.95 USD

ROOM TYPE
1 King Bed

ROOMS
1

ADULTS
1

ROOM PREFERENCES
No room preferences were selected.

RATE
Region 5 County Meeting

Summary of Charges

1 room for 1 night(s)

Wed, Oct 07, 2026	110.00 USD
Subtotal	110.00 USD
State Cost Recovery Fee	0.65 USD
Estimated Government Taxes and Fees	14.30 USD

Total for Stay 124.95 USD

Cancellation Policy

FREE cancellation until 05:59 PM hotel time on Thu, 20 Aug, 2026.
Cancellation fees will apply:
- After 06:00 PM hotel time on Thu, 20 Aug, 2026, 124.30 USD.

Fairfield by Marriott Inn & Suites Decatur at Decatur Conference Center

1910 West US Highway 380, Decatur, Texas USA, 76234

Confirmation Room 1:

Your reservation is guaranteed to your Master Card card.

Stay Details

STAY DATES
Wed, Oct 07, 2026 - Thu, Oct 08, 2026

TOTAL FOR STAY
124.95 USD

ROOM TYPE
2 Queen Beds

ROOMS
1

ADULTS
1

ROOM PREFERENCES
No room preferences were selected.

RATE
Region 5 County Meeting

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1 room for 1 night(s)

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